

**Date of Meeting:** 29 November 2018

**Lead Member/Officer:** Lead Member for Finance, Performance & Strategic Assets  
Head of Business Improvement & Modernisation

**Report Author:** Strategic Planning Team Manager

**Title:** Corporate Plan Performance Report  
Quarter 2 2018-19

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## **1. What is the report about?**

- 1.1 This report presents an update on the delivery of the Corporate Plan 2017-2022 as at the end of quarter 2 of 2018-19.
- 1.2 Appendix 1 provides the Executive Summary, including achievements and key exceptions.
- 1.3 Appendix 2 contains the full quarterly report generated from the Verto Performance Management System.
- 1.4 Appendices 3 & 4 feature a summary of the projects being managed under each programme board, along with information on the key project executives and managers; an overall delivery confidence; and a summary of the status of key risks, milestones, and benefits related to each project.

## **2. What is the reason for making this report?**

- 2.1 To provide information regarding the council's progress as at the end of quarter 2, 2018-19 in delivering the Corporate Plan outcomes.
- 2.2 Regular reporting is an essential monitoring requirement of the Corporate Plan to ensure that the Council exercises its duty to improve.
- 2.3 We monitor our performance regularly, take quarterly reports to Scrutiny and Cabinet meetings and produce an Annual Performance Report to evaluate progress.

## **3. What are the Recommendations?**

- 3.1 It is recommended that the Committee uses this report to identify specific service areas (or areas of work) that would benefit from detailed scrutiny to improve outcomes for citizens and the Council's overall performance, and facilitate delivery of the Corporate Plan.

#### **4. Report details**

- 4.1 For each priority there are two pieces of commentary:
- *Performance Status* provides narrative and an assessment of what the indicators tell us about our communities at present;
  - *Programme Progress* sections outline how projects identified in support of each priority are developing.
- 4.2 The *Performance Status* gives an indication about how things are in our communities at present. Having recognised these are areas in which we want to improve during the life of this Corporate Plan, we would not expect to be performing well in relation to these indicators at the present time.
- 4.3 The Programme of work we have in place to address these indicators should have a positive impact over time, so progress in this area is important. The *Programme Progress* status for each priority reflects this. The status will inform readers of whether the projects are being delivered on time, to cost, and to quality. **This is an important area for Scrutiny to consider.**
- 4.4 It is possible to have a poor *Performance Status* but a strong *Programme Progress* status. As we progress towards the completion of this Plan, we'd anticipate that both would match positively (i.e. both would be at least Good).
- 4.5 Quarter 2, 2018-19 Performance Report (Appendix 2) looks at the Corporate Plan 2017-22 and provides an evidence-based assessment of the current position.

#### **5. How does the decision contribute to the Corporate Priorities?**

- 5.1 This report is about our progress in delivering the Corporate Plan. Any decisions made should contribute to the successful delivery of our Corporate Priorities.

#### **6. What will it cost and how will it affect other services?**

- 6.1 The Corporate Plan 2017-22 sets out how much additional money the council aims to invest in each corporate priority over the five years. It is anticipated the Corporate Plan will be delivered using this additional investment and within existing budgets.

#### **7. What are the main conclusions of the Well-being Impact Assessment? The completed Well-being Impact Assessment report can be downloaded from the [website](#) and should be attached as an appendix to the report**

- 7.1 A Well-being Impact Assessment was undertaken on the Corporate Plan and presented to Council on 17 October 2017. No further assessment is required because the recommendations in this report will not have a direct impact on staff or our communities.

#### **8. What consultations have been carried out with Scrutiny and others?**

- 8.1 The information necessary to produce this report comes from services, and this content has been discussed with the Senior Leadership Team (SLT) in order to

produce the report for Performance Scrutiny. The report was also be tabled for discussion at Cabinet on 20 November.

**9. Chief Finance Officer Statement**

9.1 A Chief Finance Officer statement is not required for this report.

**10. What risks are there and is there anything we can do to reduce them?**

10.1 There are no specific risks attached to this report. It is the role of our Corporate and Service Risk Registers to identify (and manage) the potential risk events which could lead to the council being unable to deliver its Corporate Plan.

**11. Power to make the Decision**

- 11.1. Performance management and monitoring is a key element of the Wales Programme for Improvement, which is underpinned by the statutory requirements of the Local Government Act 1999 and the Local Government "Wales" Measure 2009.
- 11.2 Section 7 of the Council's Constitution outlines Scrutiny's powers and duties with respect of scrutinising the Authority's performance.

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